

Confidential and personal information means all information of a confidential nature relating to you and your business that is disclosed to PADMINI VNA in connection with the Services, but does not include information that:

- is or becomes generally available to the public (other than because of its disclosure by PADMINI VNA in breach of the Contract. or
- 2. was known to PADMINI VNA before you disclosed it. or
- 3. you have not treated as confidential or have agreed with PADMINI VNA is not confidential or may be disclosed.

When you register with us, we ask for your name, email address, Postal Code, Address Details, Occupation, Industry, and personal interests. Once you register with us and sign in to our services, you are not anonymous to us. We use this information for three general purposes:

- 1. To customize the content, you see.
- 2. To fulfill your requests for certain services.
- 3. To contact you about services.

We also automatically receive and record information on our server logs from your browser including your IP address, cookie information, and the page you requested. This information is not linked to your account and will not be used to identify you. Information Sharing and Disclosure We will not sell or rent your personally identifiable information to anyone.

PADMINI VNA will keep Confidential Information confidential for a period of 10 years after it has received it and will not use or disclose it except:

- 1. for the purpose of exercising or performing its rights and obligations under the Contract. or
- 2. to the extent required by law, or by any governmental or other regulatory authority or accreditation authority, or by a court or other authority of competent jurisdiction.

In these cases, PADMINI VNA will not be required to notify you of such disclosure and will not be required to oppose any demand made by such entities.



Consent

By accessing and using this Website, you provide your specific consent to the Website to use and collect the information provided by you. Please Note that for any information provided by you on the Website, it will be deemed that:

- 1. You are above 18 years of age and if below 18 years of age, you have sought and obtained parental consent and guidance before accessing the Website.
- 2. The consent provided by you is the basis for lawful processing of your submissions by Padmini VNA.
- 3. You have read and understood the terms and conditions of this Privacy Policy and are aware that the collection and processing of your submissions will be subject to the same.

Grievance Officer and enforcement of your rights

- As per the Information Technology (Intermediaries guidelines) Rules, 2011, Padmini VNA has appointed a Grievance & Data Protection Officer, his/her contact details are as follows: Email: <u>ethics@padminivna.com</u>
- 2. You also have certain rights with respect to the User Submission/information provided by you.
- 3. Send a request to the Grievance Officer to remove/ update/ rectify/ edit/ complete/ port/ restrict from processing your User Submissions.
- 4. Users or any victim who suffers because of access or usage of the Website by any person can notify complaints against such access or usage of the Website to Grievance Officer.

The requests/complaints received by the Grievance Officer of Padmini VNA shall be processed within thirty (30) days of receiving the same.